

AUDIT OF GOVERNING BODY EFFECTIVENESS 2016

The Audit of Governing Body Effectiveness has been revised. It is strongly recommended that the governing body annually reviews its performance to check how effective they are working to support children's learning and school improvement. The aim of the audit is to aid governing bodies in evaluating its practice and to provide County wide information on governance. This information is then used to improve the services we provide.

Please discuss the audit, getting a range of views to arrive at a consensus and then rate your governing body's work as follows:

Red	it is not done
Amber	it is partially done but limited impact
Green	it is embedded and can demonstrate positive impact

Please use this as a self-evaluation tool by using the electronic copy and complete the column asking for evidence to support your judgement and ideas for action to improve. You may find it a useful activity to complete in order to evidence:

- How your governing body works and carries out its role – useful for Ofsted inspections
- Areas where your governing body needs to develop or improve
- Training needs of governors
- Examples of good practice

After it has been completed could the results be **submitted online** by **Wednesday 20 July 2016** via the following link:
<http://www.smartsurvey.co.uk/s/AuditofGBEffectiveness2016/>.

May we take this opportunity to thank you in advance for completing the Audit and for your continued support for children and young people in Cambridgeshire. Please feedback any suggestions and comments to help us ensure that the Audit remains a useful tool for use by your governing body.

- 1. Name of School:** Wyton on the Hill Primary School
- 2. Area:** Huntingdonshire
- 3. Completed by:** Governors – returned by Chair

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NUMBER	SECTION	RAG	EVIDENCE TO SUPPORT YOUR JUDGEMENT	ACTION TO IMPROVE
	Strategic Direction			
4	Governors hold a shared vision for the school which is clear, understood and well communicated to staff, pupils and parents.	G	GB Minutes Change of chair – style of meetings	Identify effective methods of communicating with parents in a period of uncertainty re premises and school status
5	The governing body works strategically, setting clear goals which are focused on raising standards and does not get overly involved in operational matters.	G	Minutes FGB, R&P, P&S	Engage with production of School Development Plan – moving on from RAP
6	The governing body has audited the experience and skill set of the governing body and actively seeks to fill any gaps.	G	New application procedure for all governors Informal skills Audit Sept 2015	Fill vacancies – taking account of skills audit and medium-term future Redo skills audit September 16
7	Performance management is used to raise standards, improve school performance and inform pay decisions.	G	Capability procedures , salary decisions, HTPR	
	Accountability for School Performance			
8	Governors provide professional challenge and support, which is evidenced in minutes of meetings.	G	Minutes FGB, R&P, P&S	
9	The governing body knows who the vulnerable groups are in their school and the progress they are making and how they compare to national results.	G	Regular monitoring of pupil progress via a new data system	
10	The governing body uses external sources to verify the school's performance including: <ul style="list-style-type: none"> • In year pupil progress • Notes of Visit (NOV) from advisers • Analysis of RAISEonline 	G	School data system NOV from Lois Diamond and Sue Bowman	Refer to RAISEonline / Dashboard?

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	<ul style="list-style-type: none"> • Data dashboards 			
11	The governing body ensures that the curriculum the school delivers is broad and balanced and prepares pupils for life in modern Britain.	G	Monitoring visits, displays, school website, minutes of P&S, reports from curriculum leaders	
12	The governing body uses all information available and their own monitoring visits, to ensure it holds the headteacher to account for the educational performance of the school.	G	Minutes FGB, P&S Monitoring visits x 3 each year	
13	Governors' monitoring visits are directly linked to the school's priorities to improve.	G	Monitoring reports / RAP Minutes FGB, P&S	
	Efficient Use of Resources			
14	The governing body ensures that pupil premium funding is being used effectively and that the impact it has made is published on the school website.	G	FGB Minutes HT's annual reports which separate Service and Pupil Premium	
15	The governing body ensures that their school website complies with statutory requirements and is easy to navigate and use.	G	FGB, R&P, P&S Minutes website	Keep governor information complete re new governors and sub-committee roles
16	The governing body ensures the school complies with all relevant financial requirements.	G	R&P Minutes, FGB Minutes, SFVS	
17	Governors receive termly reports from the school, which they understand and use, so that any budget pressures are identified and addressed promptly.	G	R&P Minutes FGB Minutes	
18	The governing body ensures that the school communicates effectively with parents, using a range of different options.	G	Newsletter, Website, Facebook, parent briefings, parents' evening, parentmail, learning logs/journals, questionnaires	
19	The governing body evaluates its own performance and has plans to improve.	G	FGB Minutes New role of vice-chair	Restructure sub-committees

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	Training			
20	School based induction processes are in place and all new governors take up induction training.	G	New application process Training record Clerk's role Chair's role	Appoint a mentor for each new governor where appropriate
21	All governors are aware of what is expected of the role and they participate in the work of the governing body.	G	Minutes FGB, R&P, P&S Regular reference to LA training programme	
22	You have a fully trained clerk who has completed: <ul style="list-style-type: none"> • Training for new clerks • Attends termly briefings for clerks • Has achieved the clerk's accreditation and/or National Development Programme for Clerks 	G	Clerk's records	
23	When anyone has attended training or briefings they always feedback on useful key points for your school.	G	FGB Minutes, P&S and R&P Minutes	Agree an annual commitment to training