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Headteacher: Ms. Jo Phillips

11 January 2018

### **STIBBINGTON RESIDENTIAL COURSE**

Dear Parents,

This school has arranged a residential visit to the Stibbington Centre for Environment Education for the Year 3 & 4 children from Wednesday 20<sup>th</sup> June to Friday 22<sup>nd</sup> June 2018. The opportunity is open to everyone in these two year groups but the centre can only cater for a maximum of 34 children so we will be allocating places on a first come first served basis.

The visit, though not essential, is a desirable part of your child's education and the programme covered during the visit will relate to National Curriculum requirements. The enclosed sheet is provided for your information and gives details about the Centre. In the past, hundreds of schools have found a residential course at Stibbington to be an extremely worthwhile and memorable experience for the youngsters involved. We hope that your child and others from this school will be able to benefit from such an experience as many have in the past.

The cost of the 3-day residential visit is £137.00 per pupil. This amount covers the cost of board and lodging only, other costs being subsidised by Cambridgeshire LA. A slight reduction will be available to those in receipt of free school meals. The cost of the transport to and from the centre will be £18 per child making a total of £155 each. We will be requiring an initial payment of £50 to be made by Friday 2<sup>nd</sup> February and the remainder can be paid in instalments if necessary. The balance will need to have been paid in full by Friday 25<sup>th</sup> May 2018.

The safety of all the children and adults visiting the centre is paramount and therefore the school reserves the right to withdraw a child's invitation to attend if their behaviour in the period leading up to the trip gives cause for concern. If this were to happen, any monies already paid would be refunded.

The County Council's insurance covers all legal liability of the Council to pupils on the Course, but does not provide personal accident cover where the Council has no legal liability. Parents wishing to take out personal accident insurance for their child should make their own arrangements. Parents should be aware that none of the activities offered by the Centre fall into the "Adventurous" category covered by the Activity Centres (Young Persons Safety) Act 1995, e.g. canoeing, climbing etc.

If sufficient parents agree to fund their child's visit to the Stibbington Centre then we shall confirm our booking. If however this is not the case then it will be necessary to cancel our reservation as the Stibbington Centre have a minimum number of children they need attending to cover their own costs.

I would be grateful if you could return the reply slip at the bottom of this letter to the school office by **Friday 2<sup>nd</sup> February with the non-returnable £50 deposit**. If there is sufficient interest I shall then send you further details and an invitation to attend a parents' meeting in the summer term. If you require any further information about the trip then please don't hesitate to come and ask.

Yours sincerely,



Mr. J. Tuxworth

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To: Mr. Tuxworth

I give permission for my child \_\_\_\_\_ to attend the Stibbington Centre for Environmental Education from 20<sup>th</sup> to the 22<sup>nd</sup> June 2018.

I agree to pay £137 which covers the board and lodging at the Centre and a £18 contribution towards the cost of transport.

\*I have enclosed a non-returnable deposit of £50.

\*I have made an online payment through Agora for £50.

\* Delete as appropriate

Signed \_\_\_\_\_

Date \_\_\_\_\_