

**POLICIES AND OTHER DOCUMENTS THAT GOVERNING BODIES ARE  
REQUIRED TO HAVE BY LAW**  
**Status and review schedule (Updated November 2017)**

## List A. Statutory policies required by education legislation

<u>Policy &amp; relevant documentation legislation</u>	<u>Review Frequency</u>	<u>Last Review</u>	<u>Current Status</u>	<u>Staff Consulted/ Informed (Y / N)?</u> <u>Comments</u>	<u>Current Location</u>	<u>Date Due for Review / Renewal</u>	<u>DfE Delegation</u>  <u>School Delegation</u>	<u>Evaluation including Equality Impact (+ve &amp; -ve On Race / Gender / Disability) (by Chair)</u>	<u>Proposals for the governing body to consider</u>
<b>A1) Capability Policy</b> Legislation: The School Staffing (England) Regulations 2009. <a href="http://www.legislation.gov.uk/ukxi/2009/2680/contents/made">http://www.legislation.gov.uk/ukxi/2009/2680/contents/made</a> as subsequently amended: <a href="http://www.legislation.gov.uk/ukxi/2012/1740/made">http://www.legislation.gov.uk/ukxi/2012/1740/made</a>	Governing Body free to determine frequency	Sept 2015	Approved	Y	School Server: Staff share → All Policies → Personnel  School website	<b>December 2017</b>  <b>Then every two years</b>	A committee of the governing body or an individual governor  <i>ELM Committee</i>	No negative impact	
<b>A2) Charging &amp; Remissions policy</b> Legislation: Maintained schools - Education Act 1996, section 457. Education (School Sessions and Charges and Remissions Policies) (Information) (England) Regulations 1999. The School Information (England) (Amendment) Regulations 2012. <a href="http://www.legislation.gov.uk/ukxi/1999/2255/contents/made">http://www.legislation.gov.uk/ukxi/1999/2255/contents/made</a> <a href="http://www.legislation.gov.uk/ukxi/2012/1124/made">http://www.legislation.gov.uk/ukxi/2012/1124/made</a>	Governing Body free to determine frequency	Sept 2015	Approved	Y	School Server: Staff share → All Policies → Equal Opps  School Website	<b>December 2017</b>  <b>Then every two years</b>	A committee of the governing body, an individual governor or the Head Teacher  <i>ELM Committee</i>	No negative impact	
<b>A3) School Behaviour Policy</b> Legislation: Maintained schools - Education and Inspection Act 2006: Section 89. <a href="http://www.legislation.gov.uk/ukpga/2006/40/section/89">http://www.legislation.gov.uk/ukpga/2006/40/section/89</a> Academies, free schools and independent schools - Independent School Standards Regulations (Schedule 1 part 3 paragraph 9). <a href="http://www.legislation.gov.uk/ukxi/2010/1997/schedule/1/made">http://www.legislation.gov.uk/ukxi/2010/1997/schedule/1/made</a>	Head teacher free to determine frequency	Sept 2016	Approved	Y	School Server: Staff share → All Policies → Updated policies → Behaviour School website Extracts in school prospectus	<b>September 2018</b>  <b>Then 2 yearly</b>	Head teacher  Quality of Teaching, Learning & Assessment Committee then FGB	No negative impact	

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<b>A4) Sex Education Policy</b> Legislation: Maintained schools - The Education Act 1996: Section 404. <a href="http://www.legislation.gov.uk/ukpga/1996/56/section/404">http://www.legislation.gov.uk/ukpga/1996/56/section/404</a> Academies and free schools – Funding Agreements require these schools to have regard to DfE guidance on Sex and Relationship Education. <a href="https://www.education.gov.uk/publications/standard/publicationDetail/Page1/DfES%20116%202000">https://www.education.gov.uk/publications/standard/publicationDetail/Page1/DfES%20116%202000</a>	<b>Governing Body free to determine frequency</b>	Sept 2015	Approved	Y	School Server: Staff share → All Policies → teaching & learning  School Website	<b>December 2017</b>  <b>Then annually</b>	A committee of the governing body or an individual governor  Quality of Teaching, Learning & Assessment Committee	No negative impact	
<b>A5) Special Needs Report</b> Legislation: Maintained schools - The Education (Special Educational Needs) (Information) Regulations 1999: SI 1999/2506. <a href="http://www.legislation.gov.uk/ukpga/2014/6/section/69/enacted">http://www.legislation.gov.uk/ukpga/2014/6/section/69/enacted</a> <a href="https://www.gov.uk/government/publications/send-code-of-practice-0-to-25">https://www.gov.uk/government/publications/send-code-of-practice-0-to-25</a> Also see, <i>The Special Educational Needs Code of Practice</i> .	<b>Governing Body free to determine frequency</b>	Sept 2015	Approved	Y	School Server: Staff share → All Policies → teaching & learning  School Website	<b>December 2017</b>  <b>Then annually</b>	Full Governing Body	No negative impact	
<b>A6) (Teacher) Appraisal Policy</b> Legislation: The Education (School Teachers' Appraisal) (England) Regulations 2012. <a href="http://www.legislation.gov.uk/uksi/2012/115/contents/made">http://www.legislation.gov.uk/uksi/2012/115/contents/made</a> as subsequently amended: <a href="http://www.legislation.gov.uk/uksi/2012/431/contents/made">http://www.legislation.gov.uk/uksi/2012/431/contents/made</a> <a href="http://www.legislation.gov.uk/uksi/2012/2055/made">http://www.legislation.gov.uk/uksi/2012/2055/made</a> <a href="http://www.legislation.gov.uk/uksi/2012/1740/made">http://www.legislation.gov.uk/uksi/2012/1740/made</a>	<b>Governing Body free to determine frequency</b>	Sept 2015	Approved	Y	School Server: Staff share → All Policies → Personnel  School website	<b>December 2017</b>  <b>Then annually</b>	A committee of the governing body or an individual governor  <i>ELM Committee</i>	No negative impact	

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<b>A7) Teachers' Pay</b> Legislation: Paragraph 3.1(a) of the 2012 School Teachers Pay and Conditions Document (STPCD) (Section 2 – the statute). Paragraphs 11 to 19 of the Section 3 guidance which accompanies the STPCD, provides further advice. <a href="http://www.legislation.gov.uk/ukSI/2012/115/contents/made">http://www.legislation.gov.uk/ukSI/2012/115/contents/made</a>	<b>Governing Body free to determine frequency</b>	Sept 2015	Was approved as Whole School Pay Policy but needs to be separated to be in line with current Government directives	Y	School Server: Staff share → All Policies → Personnel  School website	<b>December 2017</b>  <b>Then annually</b>	A committee of the governing body or an individual governor  <i>ELM Committee</i>	No negative impact	
<b>A8) Safeguarding policy and procedures, including Prevent</b> Statutory guidance: <i>Safeguarding Children and Safer Recruitment in Education</i>	<b>Annually</b>	Sept 2016	Approved	Y	School Server: Staff share → All Policies → Governors  School website	<b>December 2017</b>  <b>Then annually</b>	A committee of the governing body, an individual governor or the Head Teacher  <i>FGB</i>	No negative impact	
<b>A9) Statement of procedures for dealing with allegations of abuse against staff</b> Statutory guidance: <i>Dealing with allegations of abuse against staff</i>	<b>Governing Body free to determine frequency</b>	Sept 2016	Approved	Y	School Server: Staff share → All Policies → Governors  School website	<b>September 2018</b>  <b>Then 2 yearly</b>	Governing Body free to determine delegation  <i>ELM Committee</i>		