

**POLICIES AND OTHER DOCUMENTS THAT GOVERNING BODIES ARE  
REQUIRED TO HAVE BY LAW**  
Status and review schedule (Updated May 2016)

**B. Statutory policies required by other legislation, which impact particularly on schools  
(including academies and free schools)**

<u>Policy &amp; relevant documentation legislation</u>	<u>Review Frequency</u>	<u>Last Review</u>	<u>Current Status</u>	<u>Staff Consulted/ Informed (Y / N)?</u> <u>Comments</u>	<u>Current Location</u>	<u>Date Due for Review / Renewal</u>	<u>DfE Delegation</u> <u>School Delegation</u>	<u>Evaluation including Equality Impact (+ve &amp; -ve On Race / Gender / Disability) (by Chair)</u>	<u>Proposals for the governing body to consider</u>
<b>B1) Data protection</b> Legislation: The Data Protection Act 1998. (with consideration to the eight data protection principles appearing in Schedule 1). <a href="http://www.legislation.gov.uk/ukpga/1998/29/contents">http://www.legislation.gov.uk/ukpga/1998/29/contents</a>	<b>At least every two years</b> See: <a href="http://www.ico.gov.uk/for_organisations/sector_guides/education.aspx">http://www.ico.gov.uk/for_organisations/sector_guides/education.aspx</a> .	July 2014	Approved	Y	School Server: Staff share → All Policies → Premises  School website	<b>July 2016</b>  <b>Then 2 yearly</b>	Governing body free to determine  <b>Resources &amp; Personnel Committee</b>	No negative impact	
<b>B2) Health &amp; Safety</b> Legislation: The Health and Safety at Work Act 1974: Sections 2(3), 3 and 4. <a href="http://www.legislation.gov.uk/ukpga/1974/37/section/3">http://www.legislation.gov.uk/ukpga/1974/37/section/3</a> Risk Assessments: The Management of Health and Safety at Work Regulations 1999: SI 1999/3242. The 1999 regulations impose a duty on employers to produce a risk assessment. <a href="http://www.legislation.gov.uk/uksi/1999/3242/contents/made">http://www.legislation.gov.uk/uksi/1999/3242/contents/made</a>	<b>Governing Body free to determine frequency</b>	Nov 2015	Approved	Y	School Server: Staff share → All Policies → Premises  School website	<b>November 2017</b>  <b>Then 2 yearly</b>	Governing body free to determine  <b>Resources &amp; Personnel Committee</b>	No negative impact	